GUIDE

WEB FORM OF DATA SUBJECT REQUESTS

PERSONAL DATA PROTECTION
Personal Data Protection:
Web Form of Data Subject Requests

1. Indicate your quality

2. Select the intended request category

3. Fill in the required fields

4. Indicate additional information in this section that will help us process your request. Do not fill in any personal information
Indicate your quality

Potential customer of Roquette

Person who buys or requires services against payment from Roquette

Person who is likely to be employed in the future by Roquette

Prospect

Customer

Contractor

Prospective Employee

Employee

Roquette’s employee

Person who undertakes the execution of a work by a contract of enterprise for Roquette
Select the intended request category

Choose one request type

For example, you can request an organization to opt out of its list of recipients when sending mail.

- **Opt out**
- **Data Deletion**
- **Review Automated Decision**

You have the right to ask an organization to erase personal data about you.

**Article 17 GDPR**

People's rights are strengthened when a fully automated decision is taken against them: specific information must be provided to them and they have the right to challenge the decision.

- **Update Data**
- **Object to Processing**
- **Data Portability**

You may request the correction of inaccurate or incomplete information about you. It allows you to prevent an organization from using or distributing incorrect information about you.

**Articles 16 and 19 GDPR**

The right to portability gives you the ability to recover some of your data in a machine-readable format.

**Article 20 GDPR**

You can object at any time to an organization using some of your data.

**Article 21 GDPR**

You have the right to limit the way that an organization uses your data.

**Article 18 GDPR**

You can ask an organization if it has data about you and ask for it to be sent to you for verification.

**Article 15 GDPR**

- If you are unable to exercise your "Computer and Freedom" rights.
- If you wish to report an infringement of the protection of the personal data rules by a public or private organization.

For example, you can request an organization to opt out of its list of recipients when sending mail.
* Required data.
The collect of the above data is intended to allow the identification and processing of your request. In accordance with applicable laws and regulations, you have rights of access, portability, rectification, erasure, limitation and opposition to the use of your data. Additional information or additional documentation may be requested to prevent abusive claims made by third parties.
Indicate additional information in this section that will help us process your request. Do not fill in any personal information.

This is to **contextualize** your request. The more relevant details provided, the easier it will be for us to process your request and answer to it as soon as possible.

Concerning the use of the **free zones of comments**, we remind you that the following rules must at least be respected:

- Write **purely objective comments** that are **never excessive or insulting**;

- **Do not enter information relating to sensitive data.** All information concerning racial or ethnic origin, political opinions, religion or philosophical beliefs, trade union membership, health data, or data concerning sex life or sexual orientation are considered to be sensitive data of a natural person. This definition also includes Personal Data relating to criminal convictions and offenses;

- **Do not publish any remarks falling under the Law** (and in particular incitement to discrimination, hatred or racist, xenophobic violence ...).
KEEP IN MIND

Be sure to fill in all the required fields and check the CAPTCHA box before submitting the form.

Use this form ONLY for data subject requests. If you use this form for other purposes than those mentioned, your request will not be processed.

For a request of any other nature, please complete the form “Contact us”.